FREEMAN

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NAB SHOW Where Content Comes to Life™

DISCOUNT PRICE DEADLINE DATE MARCH 14, 2008

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW:	**NAB SHOW** April 14-17, 2008 / Las Vegas Convention Center	**RTNDA @ NAB SHOW** April 14-16, 2008 / Las Vegas Hilton

COMPANY NAME: _____ BOOTH #: _____

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS: _____

For Assistance, please call 702-407-4696 to speak with one of our experts.

For fast, easy ordering, go to www.myfreemanonline.com

LIGHTS OUT REQUEST

All exhibitors located in island booths of 400 sq. ft. or greater may request the lights located directly over their booth be turned off. Shrouding of lights (fabric hung around light to screen light from certain areas) and turning of of individual lights are done one a time, material and equipment basis. For the purposes of lights out, there are three categories of requests:

1. **Over Booth** - Lights directly over exhibitor's booth. This request should be done in advance.
2. **Partial Over Booth** - Lights partially over exhibitor's booth and partially over adjacent aisle or exhibitor.
3. **Adjacent Aisle Lights** - Lights completely over adjacent aisle. The exhibitor that is closest to the light has the right to determine if the light may be turned off. However, the final decision for any lights being turned off always reverts to NAB and the Fire Safety Office.

Freeman and NAB cannot confirm lights out categories 2 or 3 until all affected exhibitors are on sight. Lights in categories 2 and 3 must be approved by NAB and Fire Safety officials. Category 3 lights must also be approved by affected neighboring exhibitors. In these instances, lights in question may possibly be shrouded.

In an effort to help exhibitors determine any additional lighting requirements, as early as possible, there will be two designated "full show lighting" periods during move-in. During these times, exhibitor should determine if they wish to request additional lights out. If so, please place request at the Exhibitor Service Center and a Floor Manager will visit your booth and any affected neighboring exhibitors with Fire Safety officials, if necessary, to approve the request.

MOVE-IN LIGHTING SCHEDULE

Friday, April 11	10:00 a.m. - 2:00 p.m.
Saturday, April 12	2 :00 p.m. - 4:00 p.m.

INSTRUCTIONS

- All eligible companies must submit the "Lights Out Request" to Show Management and Freeman by March 14, 2008. With the completion of this form, the exhibitor accepts any applicable charges associated with this request.
- The LVCC lighting system is set up in light banks of three (3) lights and/or individual circuits depending upon the location in the hall.
- Some areas of the Central Exhibit Hall may require a condor and crew to turn lights off.
- It may not be possible to turn off individual lights without turning off all lights in a particular bank.
- If the lights you have requested to be turned off are in a bank of lights, it may be possible to delete individual lights if accessible.

ASSISTANCE

- For questions regarding the placement and number of lights above your booth, please contact the Freeman Electrical Department at (702) 407-4696.
- To determine whether a condor and crew will be needed, please contact the Freeman Electrical Department at (702) 407-4696.
- Exhibitors can confirm the light numbers online at **www.nabshow.com/floorplans**.

LIGHTS OUT REQUEST

Please Note: If you have requested that a bank of three (3) lights be shut off, you will be charged for three (3) lights - **not** one (1) bank.

	Light Numbers	Date Required	Time Required
____ Lights @ $80.00 per light = $ _____	_____	_____	_____

LIGHTS REQUIRING CONDOR

Please Note: Shrouding requests will require a condor. Please see rates below. (Rates do not include materials.)

	DISCOUNT PRICE	SHOW SITE PRICE
Condor and crew (per hour)	$335.00	$440.00

ESTIMATE CONDOR CHARGES

Approx Hours	Hourly Rate	Total Estimated Cost	Light Numbers	Date Required	Time Required
_____	@ _____	= _____	_____	_____	_____

TOTAL COST

*Sub-Total*_____ *+ Tax (7.75%)* **N/A** *= TOTAL* _____

(196401) NAB

FREEMAN lights out request