

CHARLOTTE CONVENTION CENTER

2007

EFFECTIVE 1/1/2007 Thru 12/31/2007

ELECTRICAL SERVICE ORDER FORM

120 VOLT LIGHTING AND UTILITY (DUPLEX) OUTLETS				
QTY	DESCRIPTION	ADV RATE	FLOOR RATE	TOTALS
	5 AMP (600 WATT)	60.00	80.00	
	10 AMP (1200 WATT)	70.00	99.00	
	20 AMP (2400 WATT)	90.00	130.00	
MOTOR AND EQUIPMENT SCHEDULE				
120 VOLT SINGLE PHASE				
FOR DIRECT TIE IN ONLY NO RECEPTACLES PROVIDED				
	0 to 20 AMPS	N/A	N/A	
	21 to 30 AMPS	120.00	170.00	
	31 to 50 AMPS	170.00	250.00	
	51 to 70 AMPS	210.00	305.00	
	71 to 100 AMPS	260.00	360.00	
208 VOLT SINGLE PHASE				
FOR DIRECT TIE IN ONLY NO RECEPTACLES PROVIDED				
	0 to 20 AMPS	145.00	220.00	
	21 to 30 AMPS	175.00	270.00	
	31 to 50 AMPS	245.00	365.00	
	51 to 70 AMPS	325.00	475.00	
	71 to 100 AMPS	400.00	580.00	
208 VOLT THREE PHASE				
FOR DIRECT TIE IN ONLY NO RECEPTACLES PROVIDED				
	0 to 20 AMPS	210.00	295.00	
	21 to 30 AMPS	275.00	395.00	
	31 to 50 AMPS	395.00	595.00	
	51 to 70 AMPS	500.00	760.00	
	71 to 100 AMPS	650.00	950.00	
480 VOLT THREE PHASE				
FOR DIRECT TIE IN ONLY NO RECEPTACLES PROVIDED				
	0 to 20 AMPS	375.00	540.00	
	21 to 30 AMPS	500.00	750.00	
	31 to 50 AMPS	785.00	1160.00	
	51 to 70 AMPS	1070.00	1600.00	
	71 to 100 AMPS	1350.00	2000.00	
SUB-TOTAL				
RENTALS				
TOTAL OF CHARGES				

DUE DATE (21 DAYS PRIOR TO SHOW OPENING) THE CONVENTION CENTER CAN NOT GUARANTEE SERVICE PRIOR TO SHOW OPENING, ON LATE ORDERS.

All requirements exceeding the above rate schedule must be priced and approved by the Convention Center before ordering.

Power will not be installed until payment is received. **NO EXCEPTIONS**

Check or money order to include late charges, if applicable, and **MUST** accompany order.

Motor and equipment prices are for ordered power source only; no hook-ups are included in the price. No receptacles of any kind are provided by the Center, exhibitor may supply his own. Labor for electrical work on equipment including repairs, tracing malfunctions, fishing cable under carpet, and hook-ups provided by Convention Center Electricians, will be charged at the prevailing rate (**\$55.00 per hour, 1 hour minimum**). If floor plans are received in advance (**21 days prior to show opening**) every attempt will be made to work with the Decorator to install cable under carpet.

Exhibitor Technicians are permitted to do all electrical work inside booth, including hook-ups, to ordered power source. All work must conform to National and Local Codes, and are subject to inspection by Convention Center personnel.

Labor rates are based on a 9 hour day, typically from 7:30 AM to 5:00 PM. Booth labor will be on a overtime rate after 5:00 PM at the rate of 1.5 times the normal rate.

Floodlights are the "clamp on" type and are **NOT** provided with any type of stand. Larger lights such as Leiko's can be ordered from the in-house Audio Visual Contractor. Phone number: (704) 339-6180.

Normally all power 100 amps and below are brought to booths through the floor pit system, which are 30 feet on center throughout the halls. Air and water are **NOT** brought from overhead.

The building power is 120/208 or 277/480 volts, 3 phase, 5 wire wye. No other voltages are available unless step-up or down transformers are provided by customer. Prices are for the duration of the show, and power, air and water is left on 24 hours.

Will you require a Convention Center Electrician? Yes No

PLEASE READ AND UNDERSTAND ALL OF THE RULES AND REGULATIONS ON THE BACK OF THIS FORM

QTY	RENTALS	EACH	TOTAL
	FLOODLIGHTS 150 WATT (WITH POWER)	50.00	
	FLOODLIGHT (NO POWER)	30.00	
	POWER STRIP (NO POWER)	20.00	
	EXTENSION CORD (NO POWER)	20.00	
TOTALS			

Please Print

Name of Event _____ Event Date _____ Booth o: _____

Firm Name _____ Contact Person _____ Telephone No: _____

Address _____ City _____ State _____ Zip _____

Authorized By: _____ Print Name _____ Date _____ 20 _____

Check/Money Order \$ _____ American Express/MasterCard/Visa Acct. # Only _____ Exp Date _____

Customer Fax No. _____ Customer E-Mail Address _____

FOR TECHNICAL QUESTIONS CALL (704) 339-6070

Make checks payable and mail or overnight to:

Charlotte Convention Center
C/o Smart City Networks
3720 Howard Hughes Pkwy Suite # 190
Las Vegas, NV 89109

Credit Card Fax Orders

Fax to: (702) 943-6001
Order Verification: (888) 446-6911

Service Desk on Exhibit Floor - Extension: 6160 (This is at the Charlotte Convention Center during Event)

Orders Must be Received 21 Days Prior to Show Opening to be Eligible for Advanced Rate Shown in Blue

Note: ** BEFORE ANY ADDITIONAL WORK CAN BE PERFORMED, A CREDIT CARD NUMBER MUST BE ON FILE. ****
UNDER NO CIRCUMSTANCES CAN POWER BE RESOLD BY SHOW MANAGEMENT, PRODUCTION COMPANIES OR EXHIBITORS**

Electrical Rules and Regulations

1. Wall, column and permanent building utility outlets are not part of booth space and are not to be used by exhibitors or decorators unless specified otherwise. Electrical panels or other equipment in column recesses cannot be blocked at any time.
2. All equipment regardless of source of power must meet federal, state and local safety codes. Convention Center reserves the right to refuse electrical connection of equipment based on safety.
3. Clams will not be considered unless filed by exhibitor prior to close of show.
4. Prices are based on current wage rates and are subject to change without notice.
5. All equipment must be properly tagged and wired with complete information as to type of current, voltage, phase, cycle, horsepower, etc. The Convention Center will not be responsible for power failure or voltage fluctuation.
6. All material and equipment furnished by the Charlotte Convention Center for this service order shall remain the convention Center's property and shall be moved **ONLY** by Convention Center personnel, at the close of the show.
7. Charlotte Convention Center Electricians are authorized to cut exhibitor or decorator floor coverings, to permit installation of service and to maintain floor pit system. No exceptions will be made in this area. Failure to comply may result in loss of service order. Booth layouts are done by show management and/or the decorator, **NOT** the Convention Center.
8. All exhibitors' cords must be of the 3 wire grounding type, suitable for the installation. "Zip" cord or Romex are not allowed. All exposed non-current carrying metal parts of fixed equipment, which are liable to become energized, shall be grounded.
9. Rates quoted for all connections cover only the bringing of service to the booth in the most convenient manner and do not include connecting equipment or special wiring. All work performed within booth will be charged on a time and materials basis.
10. Payment must accompany order. No exceptions please. Notice of cancellations must be received prior to scheduled move-in, in order to receive credit. Credit will not be given for services installed and not used.
11. Advance orders must be received a minimum of twenty-one (21) days prior to show opening.
12. Lighting level for move in and out will be at 50%. Halls are not air conditioned, until 1 hour prior to show opening.
13. Exhibitors are **NOT** allowed access to floor pits at any time.